

Lunchtime

CHARITIES
SERVICES

Ngā Ratonga Kaupapa Atawhai

WEBINAR SERIES

Before you register as a charity

The webinar will begin shortly.

- Make sure your computer's sound (volume) is un-muted (🔊 icon)
- We recommend using headphones for better sound quality

CHARITIES
SERVICES

Ngā Ratonga Kaupapa Atawhai



Te Tari Taiwhenua
Internal Affairs

WELCOME

The webinar today will be presented by:



Emma Beattie

Capability Advisor, Charities Services

LOGISTICS

Can you hear us?

- Make sure your computer's sound is un-muted
- Sound cutting out? Check your internet connection.

Recording

- Webinar is being recorded – you will receive a link to the recording via email.

Q&A

- Type your questions in the Q&A chat box
- If your question doesn't get answered during the webinar, email us at info@charities.govt.nz

OVERVIEW

- What is a registered charity?
- What is a not-for-profit?
- Is being a charity right for your group?
- Benefits and obligations of charities
- How to register as a charity
- Tips for your application

WHAT IS A REGISTERED CHARITY?

- Registered with Charities Services
- Have charitable purposes
- Listed on the Charities Register
- Meet certain obligations.



THE CHARITIES REGISTER

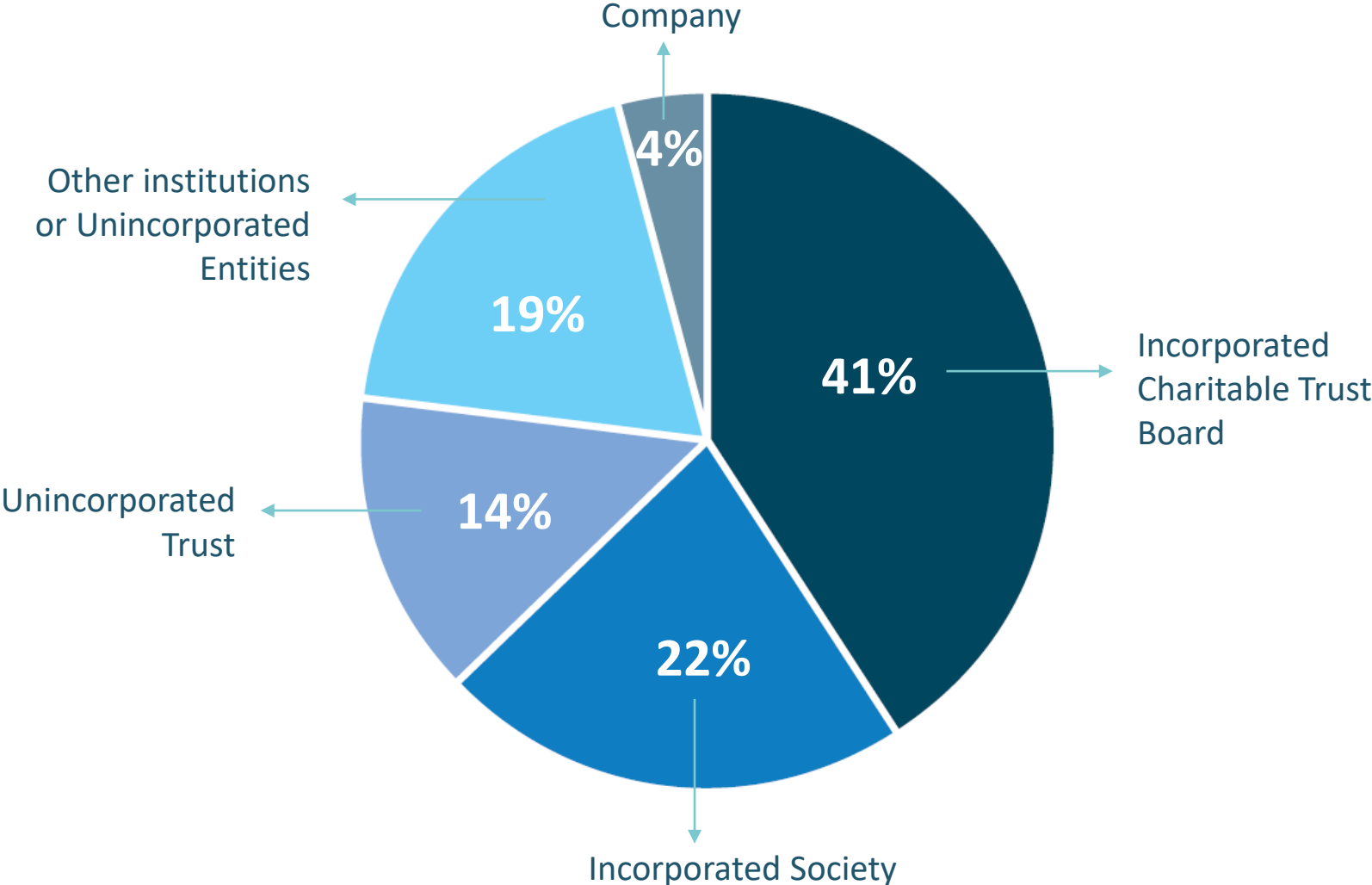


NOT-FOR-PROFITS

- Cannot carry out activities to benefit their members
- Not necessarily registered with Charities Services
- Have different legal obligations depending on their structure.



STRUCTURES ON THE CHARITIES REGISTER



IS BEING A REGISTERED CHARITY RIGHT FOR YOUR GROUP?

Ask yourself:

- What's our purpose?
- Will being a charity help achieve our purpose?
- Do we have the resources to run a charity?
- Are there other charities doing the same thing?
- Will supporting other charities be a more effective way of achieving our purposes?

BENEFITS

- You can call yourself a registered charity
- Improved public trust and confidence
- Tax exemptions
- Increased access to funding.



OBLIGATIONS

Comply with the Charities Act 2005:

- charitable purposes
- follow your charity's rules
- update your details
- provide information to Charities Services
- complete annual reporting.



ANNUAL REPORTING



ONLINE ANNUAL RETURN FORM

- Upload performance report
- Update your charity's details
- Questions about your charity



PERFORMANCE REPORT

- Summary of your charity's past year – includes financial and non-financial information
- Optional template available for the performance report

HOW TO REGISTER AS A CHARITY

Online application form:

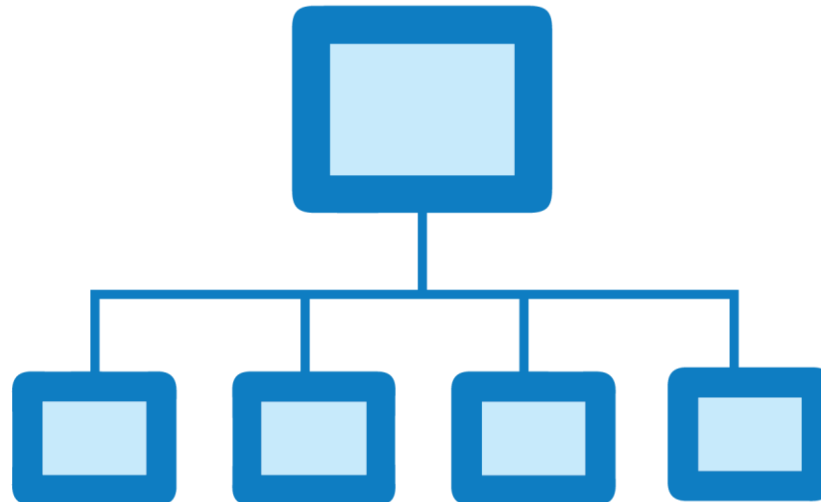
- charity's legal name
- contact details
- structure
- officers
- operation
- rules
- charitable purpose.



CHARITABLE PURPOSE

Categories of charitable purpose:

- relieve poverty
- advance education
- advance religion
- other purposes beneficial to the community
(eg, supporting old age, disability, protecting the environment, running a marae).



CHARITABLE PURPOSE

Too vague	Enough detail
Raise standards of life	To relieve poverty and advance health for local families

PUBLIC BENEFIT

Does not meet public benefit requirement	Meets public benefit requirement
Providing financial assistance to individual artists to develop their careers	Providing art classes available to the public

ACTIVITIES

Early Childhood Centre

Activity description	Who is involved	Where does it take place?	Participants/beneficiaries
Provides early childhood care and education	Early childhood carers and teachers	A local community centre	Tamāriki and their whanau

OFFICERS

Common issues in applications:

- rules specify a different number of officers to the number of officers certified
- officers aren't certified.



RULES

Sets out:

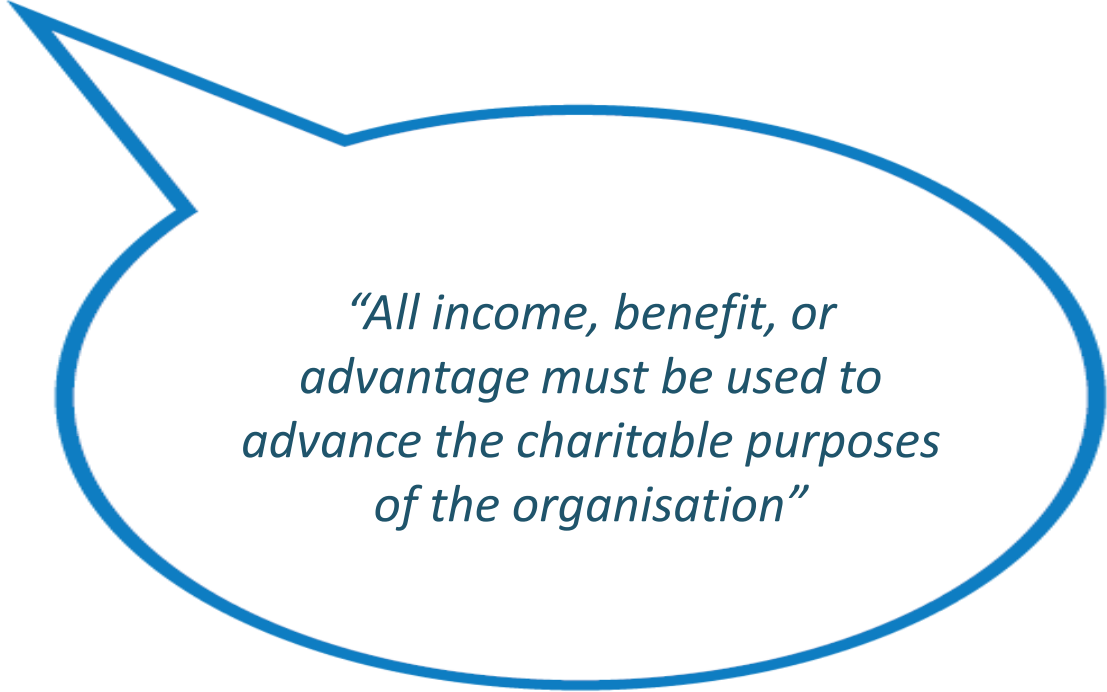
- your purposes
- what you do
- how you operate.



RULES: PRIVATE PROFIT CLAUSES

Example clauses:

(to be used in combination with other clauses)




“All income, benefit, or advantage must be used to advance the charitable purposes of the organisation”

RULES: WINDING UP CLAUSES

Example clauses:

(to be used in combination with other clauses)

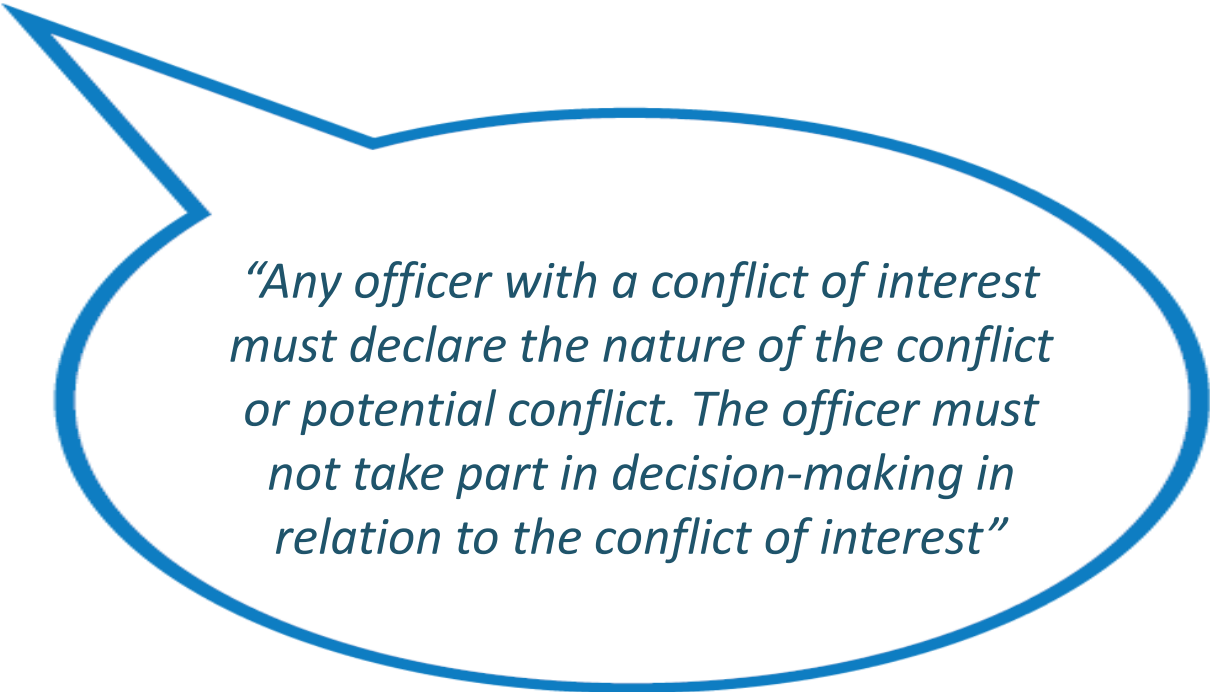


“Surplus assets will be applied to charitable purposes in New Zealand”

RULES: GOVERNANCE CLAUSES

Example clauses:

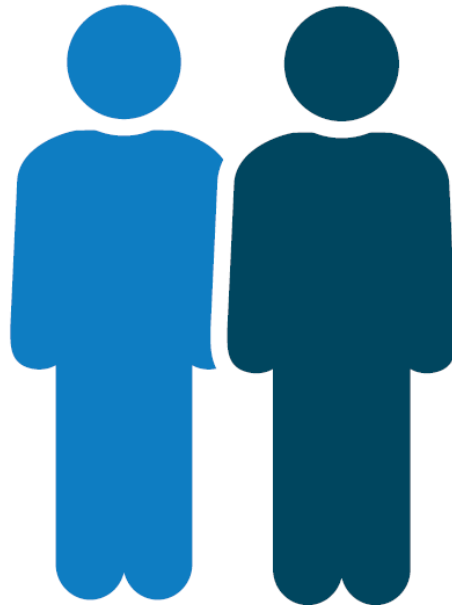
(to be used in combination with other clauses)



“Any officer with a conflict of interest must declare the nature of the conflict or potential conflict. The officer must not take part in decision-making in relation to the conflict of interest”

NEED HELP?

- One-on-one help is available
- [Book from our website](#)
- Clinics are held online every Thursday



QUESTIONS

WRAP-UP

Future webinars

- Will be advertised on Facebook and in the newsletter

Keep connected

- Like the Charities Services Facebook page:
<https://www.facebook.com/CharitiesServices/>
- Subscribe to the Charities Services newsletter:
<https://charities.govt.nz/news-and-events/newsletters/>

If we didn't have time to answer your questions

- Email your question to info@charities.govt.nz

THANK YOU